

# Oriel High School Charging & Remissions Policy

**Date Amended: January 2018**

**Date of Ratification: 17 January 2018**

**Next Review Date: March 2021**

## **Purpose :**

This policy aims to clearly identify the activities for which charges will be made, and those for which remissions are made.

The Governors appreciate the generous support parents have given to the school in the past for the funding of additional activities. This has enabled their sons and daughters to take part in a wide range of extra activities, both educational and social, for which LA funding has not been available. The school has been enriched by this.

## **Charging Policy :**

Charges will be made to cover the following activities:

1. The full costs of board and lodging on residential visits – *refer to Charging Policy for Trips & Visits specifically.*
2. The costs associated with individual or small group tuition in the playing of a musical instrument, whether in or out of school time.
3. The full costs of activities which take place wholly or mainly outside of School hours, but which are not provided as part of the syllabus for a prescribed public examination and are not required in order to fulfil statutory duties related to the National Curriculum or to Religious Education.
4. The full costs of entering a student for a public examination not prescribed in regulations and for preparing the student for such an examination outside School hours.
5. The full costs of re-sits of prescribed public examinations where no further preparation has been provided by the School.
6. The full costs of entering a student for a prescribed public examination where the Governing Body has decided there are educational reasons for not entering the student.
7. The full costs of entering a student for a prescribed public examination, where the student fails to attend the examination without good reason e.g. sickness.
8. The cost of ingredients or materials for practical subjects where the parents have indicated in advance a wish to own the finished product.
9. The costs (full or partial at the school's discretion) of breakages caused by students. A charge is unlikely to be made for accidental breakage, unless the student was not heeding previously stated safety procedures. The recovery of the full cost of deliberate breakage or vandalism will be sought by the School.

10. Activities and trips arranged for members of the school by a third party, e.g. a ski study trip by a travel agent, may be charged direct to parents by the agent. Governors must give their approval for such a trip so that children and teachers may be released from school.

**Note :**

**The school is still able to ask for voluntary contribution from parents where a student undertakes an activity for which they are not allowed to charge. We will not, however, insist on payment, nor will we exclude a student from any activity for which a charge is not permitted if the voluntary contribution is not made.**

Nothing in this policy statement precludes the school (or Governing Body) from inviting parents to make a voluntary contribution towards the cost of providing education for pupils, including School Charitable Trust Fund, trips and activities.

**Remissions Policy :**

- The school will remit in full, board and lodging charges on residential visits for students whose parents are in receipt of income support or family credit, when the education on these visits must otherwise be provided free under the terms of the legislation
- The school will exercise discretion in accordance with individual circumstances in remitting some or all of the legitimate charges in respect of individual tuition in the playing of a musical instrument, activities which take place wholly or mainly outside school hours, the cost of entering a student for a public examination not prescribed in regulations and for preparing the student for such an examination outside school hours, and in respect of charges in kind or by payment for ingredients or materials in cases where parents have indicated in advance that they wish to own the finished product
- The costs of any such remissions will be covered appropriately by LA delegated funds, school funds and voluntary donations

This policy is subject to review and modification by the Governors at any time in the light of changing or unforeseen circumstances.

**Linked Policies:**

*Charging Policy for Trips & Visits*