

# Oriel High School: Provider Access Policy

**Date Amended: September 2024**

**Date of Ratification: TBC**

**Next Review Date: September 2025**

## Introduction

This policy statement sets out the school's arrangements for managing the access of providers to students at the school for the purposes of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

## Student Entitlement

Students in Years 7-13 are entitled:

- To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options evenings, assemblies and group discussions and taster events.
- To understand how to make applications for the full range of academic and technical courses.

## Management of Provider Access Requests

### Procedure

A provider wishing to request access should contact:

**Mr Owen Svoboda: Director of Learning: Careers Leader**

Telephone: **01293 880350** Email: [osvoboda@oriel.w-sussex.sch.uk](mailto:osvoboda@oriel.w-sussex.sch.uk)

## Opportunities for Access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents.

	Autumn Term	Spring Term	Summer Term
<b>All Years</b>	<p>Mentor time and tutor time (sixth form) Careers Videos, Virtual WEX videos and career of the week and tasks linked to Unifrog.</p> <p>Parental newsletters detailing Careers activities and opportunities for students and parents to sign up to.</p> <p>Careers Notice boards around school showing latest information and opportunities and career of the week</p> <p>Oriel Careers Twitter and LinkedIn highlighting school trip opportunities, apprenticeships, scholarships, university and FE college open days, information on events,</p> <p>General/subject specific trips and visits open to all years relating to various industries or careers, advertised through mentor messages/Twitter and letters to specific classes or cohorts.</p> <p>Careers discussions in lessons helping students to understand the link between what they learn and the world of work.</p> <p>Visiting speakers to inspire educate and illuminate students to different careers. These could be whole year group or to specific targeted groups of students, based on interests or backgrounds.</p> <p>Subject specific trips to businesses and places of work.</p>		
<b>Year 7</b>	Initial One-One Personal Guidance Meetings	Initial One-One Personal Guidance Meetings  'Speed Networking' event with education/training providers and employers	
<b>Year 8</b>	Gatwick STEM EV Activity	Finance work with the University of Surrey  Gatwick STEM EV Activity	
<b>Year 9</b>	One to one careers meetings with advisor  Dare to Dream Programme with all students, including small mentoring programme	One to one careers meetings with advisor  KS4 options events and information to parents and students, in school and online  Speed Networking event with education/training providers and employers  Careers/post 16 and options workshops in-school	Preparing for Success days with Elevator Pitches
<b>Year 10</b>	PSHCE lessons on careers and future pathways	Assembly on WEX and preparing to find it	PSHCE Lessons preparing for WEX  Work Experience- 3days  Worl of Work 3 day programme of speakers, virtual interactions, tasks and courses, including virtual WEX for students who do not secure a placement- 3days  Mock interviews- 20 minute in

	Autumn Term	Spring Term	Summer Term
			<p>person interviews with business representatives, with time for feedback</p> <p>assembly on training and educational opportunities at 16 in our local area, including presentations by colleges and apprenticeship providers.</p> <p>FE visits and open days</p>
<b>Year 11</b>	<p>One-One Personal Guidance Meetings</p> <p>Post 16 sixth form open evening</p> <p>Oriel Community Futures fair</p> <p>Trip to the UK University and Apprenticeship Search fair at the Amex stadium</p> <p>Group trips/visits to FE colleges and alternative curriculum providers</p> <p>Assembly and tutor group opportunities to help with options</p>	<p>Apprenticeship week opportunities</p> <p>Group trips/visits to FE colleges and alternative curriculum providers</p>	
<b>Year 12</b>	<p>Post 18 assembly – apprenticeships and university</p> <p>Careers Notice boards around school</p>	<p>Small group sessions: future education, training and employment options</p> <p>Higher Education Fair</p> <p>National Apprenticeship Show, Sandown</p> <p>Apprenticeship week opportunities</p> <p>Option to meet up with Speed Networking event guests from education/training providers and employers</p> <p>Oxford and Cambridge trips</p> <p>Work Experience week</p>	<p>Small group sessions: future education, training and employment options</p> <p>One-One Personal Guidance Meetings</p> <p>Personal statement and CV sessions</p> <p>Money matters- careers day challenge</p> <p>UCAS workshops and tutor help with personal statement</p>
<b>Year 13</b>	<p>Post 18 assembly – apprenticeships Workshops – HE and higher apprenticeship applications</p> <p>Assembly on all options</p> <p>Personal statement and application</p>	<p>One to one careers meeting with advisor for those still unsure on what to do</p> <p>National Apprenticeship Show, Sandown- for those not going to</p>	

	<b>Autumn Term</b>	<b>Spring Term</b>	<b>Summer Term</b>
	one to ones	university.  Option to meet up with Speed Networking event guests from education/training providers and employers	

Please speak to our Careers Leader to identify the most suitable opportunity for you. The school policy on safeguarding sets out the school's approach to allowing providers into school as visitors to talk to our students.

<https://oriel.w-sussex.sch.uk/wp-content/uploads/sites/3/2021/11/Child-Protection-Safeguarding-Policy-Sept-2021.pdf>

### **Premises and Facilities**

The school will make the Main Hall, classrooms other meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available Audio Visual and other specialist equipment to support provider presentations. This can all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team. Providers are welcome to leave a copy of their prospectus or other relevant course literature with the Oriel High School Careers team. Provision of such resources for students are managed by the Careers Administrator Mr Ross Thornton.