



**Oriel High School**  
Maidenbower Lane  
Maidenbower  
Crawley  
West Sussex  
RH10 7XW



Headteacher: Philip Stack BSc MA NPQH

## Examination Invigilators Required

**Flexible hours paid on an hourly rate of £13.74**

**Come and join our friendly and supportive team**

This is a fantastic opportunity to make a direct impact on the attainment and aspiration levels of students.

This role will suit applicants looking for flexible working hours.

Full training will be given, and you will become part of our invigilator family. You will be given prior notice of upcoming exams and asked for your availability during exam periods.

Duties include:

- Preparing examination rooms
- Ensuring candidates adhere to JCQ regulations
- Maintaining the security of the examination process

Applications are invited from candidates who have:

- The ability to adhere to Awarding Body Rules as set out in the JCQ regulations booklet
- The ability to work well in a team as well as having the initiative to work alone
- A high level of accuracy and attention to detail is essential

Oriel High School offer an enhanced pension scheme, ample parking, free tea, coffee biscuits and fruit.

To apply please visit our website: [www.oriel.w-sussex.sch.uk](http://www.oriel.w-sussex.sch.uk)  
Closing date for applications: **12pm on Monday 27<sup>th</sup> January 2025**

Oriel High School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. Applicants for this post must be willing to undergo child protection screening, including reference checks with previous employers and a criminal record check with the Criminal Records Bureau.